

Job Description

Venue Technician (Lighting)

Responsible To: General Manager and Technical Manager of The Stoller Hall

Hours of work: Flexible shift based role

Rate of pay: £8.59 p/h

CONTEXT:

On April 21, 2017 The Stoller Hall opened its doors for the first public concert. The £8.7m concert hall, built within Chetham's School of Music in the centre of Manchester, boasts a 482-seat auditorium with a state-of-the-art acoustic perfect for a variety of artists and ensembles across many genres; for chamber orchestras, choirs, chamber music and recitals plus an adventurous programme of jazz, folk, pop, comedy and spoken word as well a range of conferences and events.

PURPOSE:

The Stoller Hall requires an excellent Lighting Technician to design for a wide range of shows and corporate events. The ideal candidate should be confident in designing lighting for a wide variety of events ranging from classical orchestral concerts to more complex concerts, theatre shows and corporate events. Duties will include installing, operating and maintaining lighting equipment.

KEY RESPONSIBILITIES:

1. Prepare, rig and operate lighting equipment as required
2. Safe operation of stage hoists and lifts
3. Safe and efficient setting up and running of productions and events
4. Undertake first line maintenance and repairs of equipment
5. Liaise with visiting artists, promoters, clients and staff on the day to ensure all events are delivered to the highest standards and according to their requirements
6. Adhering strictly to health and safety procedures and risk assessments
7. Any other duties as required

GENERAL RESPONSIBILITIES

1. Promote Chetham's in a positive and professional manner at all times
2. Display a flexible "can do" approach which will enhance Chetham's wider reputation
3. Operate in accordance with Chetham's policies and procedures including, in particular, Chetham's Child Protection and Safeguarding Children Policy Statements (see separate document)
4. Undertake any training necessary to meet the requirements of the post

5. Adopt a flexible approach to working hours as required by the business
6. Undertake any other duties, relevant to the post holder's skills, which may, from time to time be deemed necessary
7. Be open to new ideas, understand the need for change and be willing to adapt
8. Be aware of the issues of equality and diversity, understand and be sensitive to cultural differences
9. Be responsible for his/her personal presentation, health and physical fitness;
10. Maintain a high level of attendance
11. Take all possible steps to ensure a safe working environment for self and other

PERSON SPECIFICATION: LIGHTING TECHNICIAN, THE STOLLER HALL

Essential

1. At least 2 years' experience in an arts venue, concert hall or equivalent professional experience
2. Experience working in a variety of event / production sectors (classical, pop/rock/folk, conferencing)
3. Competent in operating, rigging and maintaining a range of fixtures and lighting desks
4. Familiar with DMX over Cat6a
5. Excellent understanding of patching / addressing a range of fixtures including LED fixtures
6. Good understanding of and enthusiasm for music performance across all genres
7. Knowledge of statutory Health & Safety Regulations and awareness of changing industry practices
8. Strong interpersonal and communication skills including the ability to work successfully alongside professional musicians (including leading musicians from the national and international circuits), all levels of the School's staff team and his/her own team alike
9. Strongly customer/client focussed
10. Total commitment to quality in every aspect of the role
11. Highly organised and motivated, a real team player – work collaboratively with colleagues across organisation and with key external players
12. Willingness and ability to work unsocial/weekend hours as required

Desirable

13. Rigging and truss building experience
14. Working knowledge of ETC Element desk
15. Experience of installing, operating and maintaining Sound equipment and A/V equipment

CHILD PROTECTION AND SAFEGUARDING CHILDREN

The post holder will be required to obtain clearance via Chetham's from the Disclosure and Barring Service and in addition to comply with the specific requirements of Chetham's in relation to child protection and safeguarding.

The post holder's responsibility for promoting and safeguarding the welfare of children and young persons for whom s/he is responsible, or with whom s/he comes into contact, will be to adhere to and ensure compliance with Chetham's Child Protection and Safeguarding Policy Statements (available at

www.chethams.com) at all times. If, in the course of carrying out the duties of the post, the post-holder becomes aware of any actual or potential risks to the safety or welfare of children in Chetham's, s/he must report any concerns to Chetham's Child Protection Officer or to the Head (as appropriate).

This Policy and Procedure is in line with national directives and must be adhered to by all staff. Chetham's is committed to the development of good practice and sound procedures. We will always endeavour to fulfil our duty to challenge or intervene in order to protect all students at Chetham's. Concerns and referrals will be handled in a sensitive and professional manner which will support the needs of students and staff. Chetham's recognises the contribution it can make to protect and support students.

I agree that I have read and understood the attached job description.

Employee's name

Employee's signature

Date